

**MINUTES OF MEETING
LAKE MATTIE PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Lake Mattie Preserve Community Development District was held Wednesday, **July 19, 2023** at 11:30 a.m. at 2235 Crump Road, Winter Haven, Florida.

Present for the Audit Committee were:

Wes Donley	Chairman
Lee Moore	Assistant Secretary
Rocky Owen	Assistant Secretary
Tom Franklin	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Grace Kobitter <i>by Zoom</i>	District Counsel, KVV Law

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four Committee members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present and no members joining via Zoom for the meeting.

THIRD ORDER OF BUSINESS

Review of Proposals and Tally of Audit Committee Members Rankings

A. Grau & Associates

Ms. Burns stated one proposal was received from the RFP that was issued. We received a response from Grau & Associates. Ranking sheets are provided in the agenda for everybody. We have reviewed those rankings. She noted the categories reviewed were ability of personnel, proposer's experience, understanding scope of work, and ability to furnish the required services as well as price. Each of those categories were 20 points. For the Fiscal Year 2023 audit, the proposed price was \$3,400, for 2024 it goes up to \$3,500 and 2025 goes up to \$3,600 basically \$100 increase

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through that. She noted that was pretty standard pricing and an average price for a District that does not have any bonds. She noted the points awarded for Grau would be 20 for ability of personnel, 20 for proposer’s experience, 20 for understanding scope of work, 20 for the ability to furnish the required services, and 20 for pricing. They were the low and only bid for a total of 100 points which would rank Grau and Associates #1. She asked for a motion to accept those rankings and authorized staff to send in notice of intent to award to Grau.

On MOTION by Mr. Owen, seconded by Mr. Moore, with all in favor, Ranking Grau & Associates #1 and Authorizing Staff to Send a Notice of Intent to Award to Grau, was approved.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Owen, seconded by Mr. Franklin, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:

Wes Donley

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Chairman/Vice Chairman