

**MINUTES OF MEETING
LAKE MATTIE PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Lake Mattie Preserve Community Development District was held Wednesday, **April 19, 2023** at 11:40 a.m. at 2235 Crump Road, Winter Haven, Florida.

Present for the Audit Committee were:

Wes Donley	Chairman
Les Dunson	Vice Chairman
Lee Moore	Assistant Secretary
Rocky Owen	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Grace Kobitter	District Counsel, KVV Law
Bryan Hunter <i>by Zoom</i>	District Engineer, Hunter Engineering

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four Committee members were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

Ms. Burns stated this is for the Fiscal Year 2023 budget which they are still currently in. She noted this is being done so if there are no meetings in the fall, special meetings will not need to be held. She stated that they will hold this meeting and then the next meeting to adopt the budget. She noted since there is not a lot of activity, it will save some money from having to advertise these separately. She stated that they do a request for the proposals and will send them out to three to five auditing companies that work a lot with CDD's and will get proposals back and will bring them to the Board and you can review and rank them based on the selection criteria seen here. She

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stated that they were just looking for approval to issue the RFP and for the Board to approve the selection criteria that is included.

On MOTION by Mr. Donley, seconded by Mr. Dunson, with all in favor, the Request for Proposals and Selection Criteria, were approved.

B. Approval of Notice of Request for Proposals for Audit Services

C. Public Announcement of Opportunity to Provide Audit Services

Ms. Burns presented the opportunity to the public to provide audit services to the Lake Mattie Preserve CDD.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Moore, seconded by Mr. Dunson, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Wes Donley

Chairman/Vice Chairman